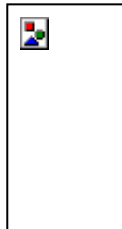


Bittern Countryside Community Interest Company

Old Station Building, Station Road, Arnside, Cumbria LA5 0HG

Company Number 6363720

E-mail (Secretary): micahel4423@gmail.com



25th March 2022

Dear Member/Shareholder

Bittern Countryside CIC Annual General Meeting

You are cordially invited to attend the AGM of the Bittern Countryside Community Interest Company which will be held on **Friday 29th April 2022** in the Holt (former Education Room) at the RSPB Leighton Moss Visitor Centre, Storrs Lane, Silverdale. Coffee and tea will be available from 6.30 pm and the meeting will start at 7.00.

After the business meeting, Ann Kitchen will give a presentation on the Bittern Sustainable Schools Programme for which the Company has received £15,000 in funding.

In order for the business meeting to proceed, there must be a quorum of at least 12 shareholding members, so we urge you attend if at all possible. We would be grateful if you could confirm attendance or forward your apologies to the Secretary, or to the AONB Office on 01524 761034.

As required by the constitution, a third of directors retire in rotation from the Board. This year Mike Smith, Fiona Allan and Ann Kitchen retire from the Board. Ann Kitchen and Fiona Allan have asked to be reconfirmed as Board members. Mike Smith is standing down from the Board.

There are currently vacancies on the Board and thus we would welcome anyone wishing to stand as a Director. If you would like to stand, please inform the Secretary or the Chairman, Ann Kitchen (Email: knak@kenak.plus.com or Tel: 01524 762512) as soon as possible.

If you have received this letter and attachments in hard copy and you would prefer to receive the same by email, would you please notify me with your current and Email address.

Yours sincerely



Mike Smith Secretary

Bittern Countryside Community Interest Company

Old Station Building, Station Road, Arnside, Cumbria LA5 0HG Company Number 6363720

e-mail: info@bitterncountrysidecic.org.uk website: www.bitterncountrysidecic.org.uk

Agenda

- 1. Present and Apologies**
- 2. Approval of the Minutes* of the last AGM and matters arising**
- 3. Chairman's Report on Company activities**
- 4. Report of the Finance Director and Presentation of Financial Statement for 2020/2021 (Statement is available on the web site*)**
- 5. Special Resolution to change the Memoranda and Articles* of the company. The Resolution is as follows:**

(1) The following clauses in the articles of association shall be amended as follows: The first sentence of Clause 27.4 shall read:

'Each person appointed as a Director of the Company must be the registered holder of not less than 10 management shares and not more than 500 management shares in the Company.'

This will replace the words: 'Each person appointed as a Director of the Company must be the registered holder of not less than 100 management shares and not more than 500 management shares in the Company.'

(2) The articles of association as amended are in substitution for, and to the exclusion of, any articles of association of the company previously registered with the Registrar of Companies.

6. Presentation of the 2022-2026 Business Plan (see web site*)

7. Re-appointment/Election of Directors (Directors retiring and willing to stand again; Ann Kitchen and Fiona Allan; Director standing down: Mike Smith)

8. Any Other Business

For more information please contact Mike Smith, Secretary Telephone 01524 701644 or Email: micahel4423@gmail.com

* These documents are available on the reports and documents page at www.bitterncountrysidecic.org.uk

After the AGM there will be a presentation on the Bittern Sustainable Schools Programme for which we have received £15,000 in funding.